**「罫線表」のアレンジ　（基礎－練習問題）**

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**文書の中で、表組みをして見やすい表現にする目的で大切です。**

**■　「罫線」をアレンジする**※最初に設定した線を｛線種｝｛色｝などアレンジします。

**表の作成は「挿入」タブのリボン　「表」で操作します**



**【復習練習】　左のように「表」を作成してみましょう。**

**（１）単純に３行４列を挿入します**

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**（２）３行２列を作成後　→　サイズを調整します**

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**（３）２行３列作成後→表を選択し、表枠を設定します**

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**（４）４行４列作成→表を選択し、表枠・中線を設定**

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**（５）５行６列作成→「セルの結合」で調整します**

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**（６）６行５列作成後→右の２列を「セルの再分割」**

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**（７）３行６列で線色を選択　→　そして「表の分割」**

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